

**RESOLUTION 99-85**

**WHEREAS** the 911 Operations and Maintenance Fund has received a transfer from the General Fund for the 911 mapping program.

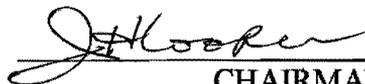
**WHEREAS** these revenues were not anticipated in the 1998/99 budget year for the 911 Operations and Maintenance Fund.

**BE IT THEREFORE** resolved by the Board of County Commissioners, Nassau County, Florida in regular session, duly assembled on the 28th day of June, 1999 the following budget amendment pursuant to Florida Statutes Chapter 129.06 (2) (d) be adopted:

<b>REVENUE</b>		
26000000-381010	Transfer In-General Fund	\$26,000
<b>APPROPRIATION</b>		
26252525-531000	Professional Services	\$26,000

**ADOPTED** this 28th day of June, 1999.

ATTEST:

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
EX-OFFICIO CLERK

## MEMORADUM

TO: J. M. OXLEY, JR., CLERK OF COURT  
FROM: MARY POTOCHNIK, FINANCE  
DATE: JUNE 28, 1999  
RE: 911 MAPPING PROGRAM

.....

Attached is a *Resolution* and *Transfer* for the 911 Mapping Program to be approved by the Board. On February 26, 1999, the Board approved the moving of \$62,500 from Reserves for the payment of salaries, equipment and contractual services to the appropriate accounts. The motion did not break down the dollar amount. Finance had to request this information from the Office of Emergency Management.

Please let me know if I can be of any further assistance.

DEPARTMENT: Reserves

FUND: General

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS  
BUDGET TRANSFER AUTHORIZATION FORM

	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REVISED BUDGET BEFORE TRANSFER	AMOUNT REQUESTED TRANSFER IN (OUT)	REVISED BUDGET AFTER TRANSFER
FROM	01999599-599001	Reserve for Cont.	258,843	<62,500>	196,343
TO	01258525-564000	Equipment	9,000	36,500	45,500
To FROM	01099581-591260	T90-911 Ops.	-0-	26,000	26,000
TO					
FROM					
TO					
FROM					
TO					
FROM					
TO					

REQUESTED BY: Ellen Jackson APPROVED: [Signature]  
CLERK OF COURTS

APPROVED: [Signature]  
BOCC

DATE: 6/7/99  
effect 5/99

DATE: \_\_\_\_\_

DATE: 7/26/99

EXPLANATION: To provide budget for 911 mapping program.



NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

OFFICE OF EMERGENCY MANAGEMENT

NASSAU COUNTY OFFICE ANNEX  
11 North 14th Street, Suite 12  
Fernandina Beach, Florida 32034-0490



5/19/99

To: Ellen Jacobson  
Finance Department

From: Terry L. Eby  
Director of Emergency Management

Subj: Account alignment of the 2/26/99 BOCC minutes

Ellen,

As per our conversations on the phone and during the budget meeting, I believe that the following journal statements will give you the adjustments that you are trying to identify. I have reduced the number of transfers to just two so that it will be easy to track:

\$62,500.00	Approval from General Fund-reserved for Contingencies
(\$26,000.00)	911 account 26252525: Make new sub-account for Professional Services and post the amount.
(\$36,500.00)	EM Account:01258525: Post this entire amount to sub-account 564000 (equip >750). This way, all equipment can be purchased from one account for easy tracking.

Respectfully,

Terry L. Eby

cc: BOCC minutes file(attach to 2/26/99 minutes)

\*99 MAY 21 PM 3 30

After much discussion regarding the 911 system, the following motions were offered to support the 911 addressing and mapping proposal.

It was moved by Commissioner Marshall and seconded by Commissioner Deonas to authorize the movement of \$62,500 from Reserve for Contingency to the General Fund for the payment of salaries, equipment and <sup>not-to-exceed</sup> contractual services. <sub>15,000</sub>

Upon the recommendation of Mr. Gossett, Commissioner Marshall amended her motion to authorize the movement of \$62,500 from Reserve for Contingencies to the appropriate accounts in the General Fund and special accounts since the 911 and the OEM are special accounts. Commissioner Deonas seconded the motion as amended. The motion as amended carried unanimously.

MNP/LES  
HELP!  
Need breakdown  
so I can get  
up on it  
Furtherance  
Telecommunications  
Inc.

End 126

It was moved by Commissioner Marshall, seconded by Commissioner Howard, and unanimously carried to complete an "Inter-local Agreement" with the Sheriff and the Board of County Commissioners for the proper operation of the 911 dispatch center, including a Standard Operating Procedure accepted by the Sheriff, Emergency Management and Fire/Rescue.

all permanent  
file

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MNP/PLK  
HELP  
Need breakdown  
spcl can set  
up on CLP

Per Terry Eley, this is an "mat" to spread \$15,000 in. for him, these fees are 15,000 + 11,000 = 26,000  
All permanent  
911

End 126

**911 DISPATCHING, SHERIFF'S ADMINISTRATION,  
JAIL, E911 VECTOR MAPPING AND  
COMMUNITY ALERTING**

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**COMMITTEE MEETING REPORT**

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**911 DISPATCHING EQUIPMENT/SHERIFF'S ADMINISTRATION/JAIL**

Vision Corporation equipment upgrade consists of the following:

RMS Base Jurisdictions (20 users), Civil Module (20 Users), Admin/Personnel (2 Users),

Narcotics/Intelligence (2 Users), Warrants (20 Users), Traffic Accidents (20 Users),

Pawn Module (20 Users), Gun Permits (20 Users), Bar Coding (20 Users),

Electronic Image (5 Users), Jail Management, Vision Fire (20 Users), Vision CAD,

E911 Interface, Maplink Interface (5 POSITIONS), EMD PRO (5 POSITIONS),

Network Configuration, Training for all modules (40 days), Data Conversion,

Software Maintenance (RMS/CAD), Software Maintenance (Jail), Software Installation (911)

Project Management Software, All Hardware,

**TOTAL: \$ 340,000.00**

This total will be reduced by \$100,000.00 initially by the use of confiscated drug money. The remaining balance of \$ 240,000.00 will be a contract through the Sheriff's Office and therefore, a budget item for the next four fiscal years.

**APPROVED**

DATE 2/22/99 *JMW*

**VECTOR MAPPING FOR E911**

The following summarizes the requirements for operating two field teams:

<u>SOFTWARE/HARDWARE</u>	<u>OWNER</u>	<u>COST</u>
Laptop Computer (2)	OEM	\$ 6,000.00
GPS Units (2)	OEM	8,200.00
GPS Software (2)	OEM	5,000.00
MAPINFO Upgrade (5.0)	OEM	<u>600.00</u>
		<b>TOTAL: \$ 19,800.00</b>

All of this equipment and software will be purchased out of the current Emergency Management Preparedness Grant (EMPA) and the Local Mitigation Strategy (LMS) Grant funds. This will not incur any debt to the General Fund for this fiscal year.

**E911 Addressing**

The following software/hardware is required to be purchased to support vector mapping:

<u>SOFTWARE/HARDWARE</u>	<u>OWNER</u>	<u>COST</u>
Message Operations Manager	E911	\$ 10,000.00
Base Information Manager	E911	3,500.00
X-Y Plotter (48")	E911	9,000.00
Computer Systems (2)	E911	<u>7,000.00</u>
		<b>TOTAL: \$ 29,500.00</b>

This software and hardware will be required to be purchased from the E911 special account. There is currently not enough reserve in this account to cover all of this equipment, so a budget amendment would be required. Required dollar amounts for transfer are listed together at the end in the recommendations.

### External Support

An RFP has been developed to accept proposals for a consultant to initialize the mapping concept in the county. Current contractors charge approximately \$400-500 per day for this type of service. We would need 30 days coverage over the nine (9) month period. Estimated cost (using maximum rate) for a consultant would be: **COST: \$15,000.00**

**This cost is a General Revenue account requirement.** As stated earlier, this cost will be summarized in the recommendations.

### Personnel Requirements

<u>Personnel</u>	<u>Department</u>	<u>Cost</u>
West Team-3 Personnel	Public Works	Current Employees
East Team-3 Personnel	OEM (New Planner)	\$ 16,000.00*
	OEM (Contract Worker)	11,000.00
	OEM (E911 Addressing)	13,000.00*
		<b>E911 Fees pay salary/Benefits</b>
E911 Addressing Support	OEM (Addressing Supr)	16,000.00*
		<b>E911 Fees pay salary/Benefits</b>
		<b>TOTAL : \$ 56,000.00</b>

**\* These items are budget items as they will be positions that will be required to be funded in the next fiscal year.**

### Community Alerting System

As listed in the 5 Year Strategic Plan, Goal 2, Task 2.1.1, identify the most cost efficient method of community alerting and implement. A rough RFP is being prepared to request final costs. Preliminary costs show figures of, not to exceed, \$36,000.00 for a county of 60,000-75,000 people. Cost not to exceed: **TOTAL COST: \$ 36,000.00**

This expense will be requested from the 1 Cent Sales Tax because it is an item for the Emergency Operation Center (EOC) and will be moved into the new EOC when constructed.

**SUMMARY OF COSTS:**

<u>SYSTEM/PERSONNEL</u>	<u>COST</u>	<u>REVENUE SOURCE</u>
Visions Software and Hardware	\$340,000.00	Confiscated Drug Money/ Sheriff's Contract
Vector Mapping Equipment	19,800.00	OEM/Grants (LMS-EMPA)
E911 Software/Hardware	29,500.00	E911 Special Account/ <i>how much?</i> <u>General Fund</u> <i>how much?</i>
Contractor Services <i>where?</i>	15,000.00	General Fund
Personnel (E911 Addressing)	29,000.00	E911 Special Account/ <i>how much?</i> <u>General Fund</u> - <i>how much?</i>
Personnel (Mapping) <i>where?</i>	27,000.00	General Fund
Community Alerting System <i>01258?</i>	36,000.00	1 Cent Tax & Industrial Corps

**SUMMARY AND RECOMMENDATIONS:**

**TOTAL BUDGET DOLLARS NEEDED TO BE RE-ALIGNED OR BROUGHT FORWARD FROM THE GENERAL RESERVE FUND:**

Consultant:	\$15,000.00
E911 Equipment:	\$29,500.00
E911 Personnel	\$27,000.00
OEM Planner	\$16,000.00
Contract Labor	<u>\$11,000.00</u>
<b>TOTAL: \$</b>	<b>98,500.00</b>

Available from  
Current Budget: \$ 38,500.00\*

**TOTAL FROM  
RESERVE FUNDS: \$ 50,000.00?**  
*62,500?*

\*The OEM and EMPA Accounts  
have salaries available to offset  
\$16,500.00. The E911 account has  
\$22,000.00 available in reserve. — ?

*No Reserve  
transferred to  
equipment*

**COMMITTEE RECOMMENDATIONS:**

1. Immediately authorize the posting of the two positions in E911 addressing (Coordinator & Data Entry) and align the Over-Sight, Technical Support and Account Signing Authority for the entire E911 addressing program to OEM for at least the next year or until the new EOC is built. These people would rotate with the East Mapping Team as the third team person when not inputting data into the mapping system in house or assigning new addresses for permitting.
2. The team leader position on the East Team should be a new salaried position. Authorize the new position as an Emergency Management Planner. This position would be responsible for the East Team Vector Mapping and Critical Facilities mapping in relationship to the 911 CAD mapping effort. Salary (25K) and benefits would total \$32,000.00 a year. Current fiscal year cost \$16,000.00. This would be a permanent staff member in the future budgeting, therefore it requires a Budget Amendment.
3. Contract on a 1099 basis (flat fee concept) for a \$400.00 per week assistant that is used for the "Life-Cycle" of the mapping program (about 9 months = \$11,000.00)
4. Purchase the required mapping equipment and software to support mapping in Emergency Management and E911 Addressing, using the Emergency Management and Emergency Management Preparedness Grant accounts and the E911 Special Revenue Account.
5. Use Art Nichols and the two assigned personnel from Road and Bridge, who are currently hand mapping the western roads of the county, to establish the West Mapping Team. They would answer to the Emergency Management Director for Mapping duties only.
6. After the proper RFP/RFQ is submitted and accepted, purchase the Community Alerting System from 1 Cent Sales Tax funds.
7. Complete an Inter-Local Agreement with the Sheriff to oversee the 911 communications and dispatch system, including an SOP between users
8. Review the equipment requirements with Bell South to go forward with the Enhanced Stage of the 911 communications link equipment. Ensure complete compatibility with the Mapping MSAG.

could be accomplished in the Clerk's office or the County Coordinator's office, \$.30 per mile, and a vehicle provided by the County within Nassau County, and long distance telephone calls can be made in a County office.

Upon the recommendation of the County Attorney, it was moved by Commissioner Marshall, seconded by Commissioner Howard, and unanimously carried to move up a day the trip to Tallahassee for Legislative Day and to schedule appointments with Senator Mitchell and Representative Crady on March 23, 1999 and to approve travel for Commissioner Marshall and Mr. Gossett and anyone who would like to go to attend the Transportation Disadvantaged Day Conference in Tallahassee on March 5, 1999.

Upon the request and recommendation of the County Attorney, it was moved by Commissioner Howard, seconded by Commissioner Vanzant, and unanimously carried to schedule a Public Hearing at 7:00 P.M. on March 15, 1999 for the consideration of the contemplated issuance and sale by Nassau County of not to exceed \$23.3 million pollution control private activity revenue bonds, Series 1999 (Rayonier, Inc. project).

Attorney Mullin referred to a report from the committee addressing the 911 addressing and mapping and listing certain equipment in the amount of \$340,000 that

the Nassau County Sheriff needs for Y2K. He stated that the County Commission would not be involved in the acquisition of the equipment. The Sheriff would need a net of \$240,000 since he has \$100,000 in confiscated drug money that could be used for the down payment. The Sheriff would finance the balance himself. Attorney Mullin stated the Board would need to approve a covenant to budget and appropriate for funds as are necessary for this equipment, and if there are confiscated drug funds available, that might not be necessary. Any funds appropriated could be reimbursed from confiscated drug funds. Mr. Oxley explained that when the Sheriff leases this equipment, the first year would be paid from confiscated drug funds, and he would have four years of payments for which the Board would need to covenant to budget and appropriate necessary funds that are not available through confiscated drug funds. It was moved by Commissioner Marshall, seconded by Commissioner Vanzant, and unanimously carried to covenant to budget and appropriate necessary funds in the amount of \$240,000 to cover for four years the lease payment for equipment required by the Sheriff's Department for Y2K compliance.

Attorney Mullin stated that the final judgment on the ADA lawsuit, No. 95-022-CA, was issued on January 27, 1999,